

VAN BUREN YOUTH FAIR ASSOCIATION  
“THE FAIR WITH A FUTURE”  
PO BOX 271  
HARTFORD, MI 49057  
269-621-2038

MEETING MINUTES – December 2, 2019

The meeting was called to order at 7:04 p.m. by President, Stephanie Zabavski. The meeting was held at the Van Buren Conference Center in Lawrence, Michigan.

Directors present: Stephanie Zabavski, Debbie Glover, Steve Serdel, Ken Tomsa Sr., , Gary Consford, Colleen Burke, Brian Rumsey, Corey Conklin, Iris Swift, and Paul Garrod. Melva DeVries and Sharon Harrell are excused due to illness.

Visitors: Julie Rumsey and Janice Zerbe.

President, Stephanie Zabavski asked for approval of the Agenda. Gary Consford moved to accept the agenda. Colleen Burke seconded. Motion passed.

Secretary, Iris Swift, read the minutes from the November 4, 2019 meeting. Ken Tomsa, Sr. moved to accept minutes with the corrections. Colleen Burke seconded. Motion passed.

Correspondence and Bills: None.

Treasurer: Brian Rumsey, Treasurer presented Treasurer’s report as of 12-2-2019.

Checking and Savings	\$181,503.75
Prepaid FIT	\$ 1,463.78
Total Liabilities & Equity	\$847,908.69

President Stephanie Zabavski placed the report on file for audit.

Old Business:

Fair Book Changes – Iris Swift requested permission to post sections of the Fair Book on the website as they are updated for 2020. Ken Tomsa, Sr. moved to post sections of the Fair book on as they are completed. Gary Consford seconded. Motion passed.

Calendar – Iris Swift asked if there were any additions to the calendar. Gary Consford reported he has the calendar posted on the website.

Convention - Stephanie Zabavski reported she has completed registration for the 2020 MAFE Convention. New charges were incurred this year because registration was not completed before December 1<sup>st</sup>. This is a new for this year. Ken Tomsa, Sr. reported he has received donations for 5 to 6 items to be donated to the MAFE Silent Auction. Proceeds from the silent auction are used for the MAFE Scholarship Program. Iris Swift asked if the Fair Board was going to purchase a reverse raffle ticket as in past years. Ken Tomsa, Sr. moved to purchase a reverse raffle ticket for \$100.00. Gary Consford seconded. Motion passed.

Bicycle Giveaway – Iris Swift presented a spreadsheet of the bicycles purchased to date for the 2020 Bicycle Giveaway. 12 girl’s bikes and 14 boy’s bikes have been purchased for a total cost of \$1,602.72. Two girl’s 18” bikes are still needed. Iris requested reimbursement for the bicycles. Ken Tomsa Sr. moved to reimburse Iris Swift \$1,602.72 for the bicycle purchases. Corey Conklin seconded. Motion passed.

Budget Review – Brian Rumsey presented the Van Buren Youth Fair Budget Overview for 2020. After reviewing line by line and questions and answers Ken Tomsa, Sr. moved to approve the budget as presented. Colleen Burke seconded. The motion passed.

Brian Rumsey reminded the Directors of the annual stipend of \$150.00 due to be paid to each director. Do we want to pay the stipend for this year? Brian Rumsey is donating his stipend to the extra charge on the convention registration fee. Others stated they would do so also. Please let Brian know after the meeting tonight.

Other:

Ken Tomsa, Sr. presented information on charges for Vendor’s camping prices. Ken Tomsa, Sr. moved to increase the price of Vendor camping from \$110.00 to \$160.00 for a 30 amp site and \$200.00 for a 50 amp site. Colleen Burke seconded. Motion passed.

New Business:

Sponsorship Letter – Colleen Burke reviewed the cost of preparing and mailing the sponsorship letters to area business and individuals. Copies at the 4H office would be 3 to 4 cents each. Mailing by Michigan Mailers would cost 18 to 25 cents per letter. Corey Conklin moved to allow Colleen to copy and mail the letters as presented. Ken Tomsa, Sr. seconded. Motion passed.

Gary Consford moved to donate back to the Leader’s Association approximately \$90.00 estimated in credit card fees owed to the Fair Association for their 2020 auction. Iris Swift seconded. Motion passed.

Janice Zerbe shared information about a United Way Program available for the tri county area (Berrien, Cass and Van Buren) for volunteers. Any 501 C(3) is eligible to participate. Janice will email information to Stephanie for Sharon Harrell.

Open Comments:

Brian Rumsey reminded the directors to see him about the stipend.

Janice Zerbe asked about payment for letters and postage. Iris Swift moved to make the payment. Ken Tomsa, Sr. seconded. Motion passed.

Ken Tomsa, Sr. moved to adjourn the meeting. Gary Consford seconded. Meeting adjourned at 8:50 p.m.