

VAN BUREN YOUTH FAIR ASSOCIATION
“THE FAIR WITH A FUTURE”
PO BOX 271
HARTFORD, MI 49057
269-621-2038

MEETING MINUTES – May 5, 2020

The meeting was called to order at 7:10 p.m. by President, Stephanie Zabavski. The meeting was held via Zoom.

Directors present: Stephanie Zabavski, Debbie Glover, Steve Serdel, Ken Tomsa Sr., Gary Consford, Colleen Burke, Brian Rumsey, Corey Conklin, Iris Swift, Paul Garrod, and Sharon Harrell. Melva DeVries was excused.

Visitors: Denise Noble, Danielle Rickli, Colleen Overacker, Cherry Brown, Leah Pillar, Kevin Novotny, Terri Tripp-Novotny, Tabbie Engel, Josh Engel, Emily Malcomb, Amber Ostlund, Pat Burnell, Bev Rajzer, Katie Klett, Craig Klett, Carissa Hostetler, Dan Hostetler, Travis Gumpert, Lori Alexander and Mary Darling.

President, Stephanie Zabavski, asked for approval of the Agenda. Gary Consford moved to accept the agenda. Colleen Burke seconded. Motion passed.

Secretary, Iris Swift, read the minutes from the April 6, 2020 meeting. Corey Conklin moved to accept the minutes. Ken Tomsa, Sr. seconded. Motion passed.

Correspondence and Bills: Iris Swift presented a bill for office supplies in the amount of \$196.90.

Treasurer: Brian Rumsey, Treasurer presented Treasurer’s report as of 5-5-2020.

Checking and Savings	\$159,145.63
Prepaid FIT	\$ 3,221.78
Total Liabilities & Equity	\$838,835.81

President, Stephanie Zabavski placed the treasurer’s report on file for audit.

Old Business:

- 1) Building Repairs – Steve Serdel
 - a) Building 12 – Construction can resume as of May 12, 2020. The Amish quote is \$24,645.00. Colleen Burke and the Poultry Kids have raised money with 8 years of Chicken Dinners to pay for most of the construction. Colleen Burke moved to proceed. Gary Consford seconded. Motion passed. Steve Serdel stated we will need approximately 40 yards of sand delivered spread and leveled.
 - b) Hog Barns – West Hog Barns wing repair – Steve needs to recontact business to get quotes.

- 2) Advertising – All TV, Radio and Newspaper advertising is on hold until the next meeting. Paul Garrod reported there is a two (2) week turn around for the designing of the brochures to printing. The latest date would be the third week in May to distribute the 2nd week of June. We will hold off until at least May 15th.
- 3) Cancellations – Stephanie Zabavski
 - a) Large Livestock Beef Jackpot Show has been cancelled.
 - b) Ag Awareness has been cancelled.
 - c) SMAC Spring Show is being rescheduled for June 27, 2020.
 - d) LLC Lamb Jackpot Show is being rescheduled.
 - e) June 5th is new date for hog vaccines.
- 4) Recap of Fair Updates – Iris Swift
 - a) Iris Swift presented a recap of all “Special Meetings” held by the Board of Directors via Zoom. The meeting dates were April 13, 20, 23, and 27.
 - b) Iris Swift moved to accept the recap as presented as minutes of the Special Meetings. Gary Consford seconded. Motion passed. These minutes will be posted on the Van Buren Youth Fair website.

New Business:

- 1) Dualmon Software – Gary Consford requested the purchase of this program to allow other members to log into the computer used by Stephanie Zabavski for the Fair registrations, etc. The cost per year is \$49.00. Brian Rumsey moved to purchase this program. Ken Tomsa, SR. seconded. Motion passed. Gary Consford and Brian Rumsey will setup the program.
- 2) 4-H Equipment at the Van Buren Youth Fair – Stephanie Zabavski reported that we are not permitted to use any equipment on inventory with 4-H clubs, etc. Stephanie Zabavski and Leah Pillar will discuss what to do about Still Exhibit displays. Colleen Burke asked Leah Pillar to set up a committee and she would assist.
- 3) Superintendent’s Dinner – Iris Swift reported it is time to retain a caterer for the annual Superintendent/Volunteer Appreciation Dinner. Iris Swift moved not to hire a caterer at this time. Ken Tomsa, Sr. seconded. Motion passed.
- 4) Flowers for Fairgrounds – Iris Swift requested a \$100.00 budget to plant some flowers at the Fairgrounds at the “Welcome to the Fair Sign” and in the flower box at the Main East Gate. Ken Tomsa, Sr. seconded. Motion passed.

Open Comments:

Corey Conklin asked when is the soonest we will know if the Fair is cancelled or not? Stephanie Zabavski replied “We will not know for sure until June 15th. Decision has not been made.

Denise Noble – How are things progressing to register and pay online. Stephanie Zabavski replied we are still working on it and hopefully it will be done by June 15th.

Danielle Rickli - None

Colleen Overacker – Thanks for the email updates.

Leah Pillar – None

Kevin Novotny – Good

Tabbie Engel – She will keep her comments to herself.

Emily Malcomb – None

Amber Ostlund – Good

Pat Burnell – None

Bev Rajzer – None

Katie and Craig Klett – Good

Carissa Hostetler – The Fair Royalty contest is scheduled for June 28th. Thank you for holding on to the Fair.

Travis Gumpert – None

Mary Darling – Amber is holding a special meeting on May 6th.

Corey Conklin – Insurance for exhibitors through MAFE or Koop & Burr? Where do we buy sanitizer? Could we have drive through Fair Food Fund Raisers? Do we need to contact the Health Dept?

Gary Consford asked Denise Noble if the Enviraton is cancelled for this year. Denise responded, “Yes”.

Stephanie Zabavski asked if there were any other comments. Ken Tomsa, SR. moved to adjourn the meeting. Corey Conklin seconded. Stephanie Zabavski announced the Board had been meeting with Cass and Berrien Fairs regarding supporting each other with equipment, etc. Denise Noble asked if we could rent 4-H equipment. Stephanie Zabavski responded NO.

Tabbie Engel stated “She does not understand our philosophy. She is not happy about the Board deciding to not allow Josh to show his steer at the Van Buren Fair as requested.”

Meeting adjourned at 8:15 p.m. Next meeting is Monday, June 1, 2020 with the location to be determined.

Respectfully submitted,
Iris Swift, Secretary