

VAN BUREN YOUTH FAIR ASSOCIATION  
“THE FAIR WITH A FUTURE”  
PO BOX 271  
HARTFORD, MI 49057  
269-621-2038

MEETING MINUTES – March 2, 2020

The meeting was called to order at 7:02 p.m. by Treasurer, Brian Rumsey. The meeting was held at the Van Buren Conference Center in Lawrence, Michigan.

Directors present: Stephanie Zabavski, Debbie Glover, Steve Serdel, Ken Tomsa Sr., Gary Consford, Colleen Burke, Brian Rumsey, Corey Conklin, Iris Swift, Paul Garrod, and Melva DeVries. Sharon Harrell was excused.

Visitors: Julie Rumsey, Colleen Overacker, Janice Lovett, Emmeline Towne, Dan Hostetler, Janice Zerbe, Amanda Towne, Korrin Lovett, Blake Towne, Gavin Cole, Kathleen Leftwich and Carey Towne.

Treasurer, Brian Rumsey, asked for approval of the Agenda. Ken Tomsa, Sr. moved to accept the agenda. Melva DeVries seconded. Motion passed.

Secretary, Iris Swift, read the minutes from the February 3, 2020 meeting. Ken Tomsa, Sr. moved to accept minutes. Melva DeVries seconded. Motion passed.

Correspondence and Bills: Iris Swift presented a letter received from the Decatur Food Pantry thanking us for past donations and requesting donations.

Treasurer: Brian Rumsey, Treasurer presented Treasurer’s report as of 3-2-2020.

Checking and Savings	\$158,920.28
Prepaid FIT	\$ 2,342.78
Total Liabilities & Equity	\$837,731.46

President Stephanie Zabavski placed the treasurer’s report on file for audit.

Old Business:

Building Repairs and Improvements – Steve Serdel reported he had the proposal for Building 12 from the Amish for \$23,350 and was waiting for other bids. There is nothing new to report on the Hog Barns repairs.

Credit Card Processing – Brian Rumsey has ordered the processor as approved.

ATM for Fair Week – Brian Rumsey has this on his “to do” list.

Fair Signs – Tabled

Fireworks – Steve Serdel has signed the contract with Night Magic for the fireworks. The cost is \$5,000.00. The deposit has been paid.

Advertising – Brian Rumsey reviewed the budgeted amounts for advertising as follows:

- a. TV - \$5,000
- b. Radio - \$6,000 – 2019 spent \$7,000
- c. Newspapers, etc. - \$3,300 - 2019 spent \$3,266
- d. Brochures - \$9,100 – 35,000 mailed – 50,000 total printed in 2019.
- e. Internet - \$1,500 – Spent \$1,600 in 2019

A discussion ensued on the different methods of advertising. We will discuss further later.

YQCA Age – Janice Zerbe announced that the age for YQCA is the exhibitor’s age as of January 1<sup>st</sup> not their actual age. When you register for Janice’s class online you must pay \$5.00 for ages 8-18. Age 19 is required to take the online class – cost is \$12.00. Ages 6-7 can only take Janice’s class. Certificates are mailed to those completing the class. These certificates must be turned in to Janice no later than July 1<sup>st</sup>.

Ken Tomsa Sr. requested permission to refund a camping deposit to Kirk Martin as they will not be coming to the Fair. Ken moved to refund all but \$30.00 to Kirk Martin. Brian Rumsey seconded. Motion passed.

New Business:

Van Buren Voyagers 4-H Envirothon Team – Water Bottle Filling Station – Representatives from the Van Buren Voyagers – Janice Lovett, Emmeline Towne, Amanda Towne, Korrin Lovett, Blake Towne, Gavin Cole, Kathleen Leftwich and Carey Towne presented information on their proposed project to purchase and install a water bottle refilling station at the Van Buren Youth Fairgrounds. Questions and answers followed the presentation. President, Stephanie Zabavski stated we need more information and facts to make a final decision. Colleen Burke said it was a great presentation.

Fair Book Printing – Iris Swift asked permission to have the Fair Book for 2020 printed at Farm Bureau as we did last year. The budget allots \$2,000.00. Colleen Burke moved to print the fair books at Farm Bureau with the spiral binding. Gary Consford seconded. Motion passed.

Iris Swift announced we need to revise our “Grounds Rental Agreements” to include changes for new requirements from the State.

Open Comments:

Janice Zerbe announced the 4-H Leaders Association annual auction would be held on Saturday, March 7<sup>th</sup> beginning at 9:00 a.m. She needs the camping site certificate, two (2) Mega Band Passes from Skerbeck’s and four (4) cases water.

Gary Consford and Colleen Burke both stated the Van Buren Voyagers had done a great job presenting their project.

Brian Rumsey reported he needs to transfer the donations totaling ‘\$3,200.00 received through Kristi Bird’s employer’s program to SMAC. Iris Swift moved to transfer the funds to SMAC Colleen Burke seconded. Motion passed. Brian announced the total received from this donation since March 2017 to March 2020 is \$6,500.00.

Melva DeVries presented a request from Harry Chestnut to have a POA horse show on May 2 and 3, 2020 at the Van Buren Fairgrounds. He needs pricing and availability. They would need 12 to 15 campsites and 20-30 stalls. Steve Serdel is concerned about the possibility of muddy conditions in early May. Melva will speak to Harry.

Melva also announced she still has eight (8) banners to be sponsored.

Debbie Glover reminded the Board of the Storage Takeout date – April 4<sup>th</sup> from 9:00 a.m. until 3:00 p.m.

Ken Tomsa, Sr. reported we still have camp sites available for Fair Week.

Ken Tomsa, Sr. moved to adjourn the meeting. Corey Conklin seconded. Motion passed. The meeting adjourned at 8:22 p.m.

The next meeting is at the Van Buren Youth Fairgrounds on Monday, April 13, 2020 at 7:00 p.m.

Respectfully submitted,  
Iris Swift, Secretary